

Privacy Policy and Information on Data Protection

I. Name and Address of the Data Protection Officer

The 2019 conference of the German Anthropological Association (GAA) is being held at the University of Konstanz.

The data protection officer of the University of Konstanz is:

*Heinz-Joachim Sommer
Datenschutz-Sommer
Sommertalweg 1
D 88709 Meersburg*

E-mail: datenschutzbeauftragter@uni-konstanz.de

Website: <https://www.uni-konstanz.de/en/data-protection/>

II. Name and Address of the Responsible Institution

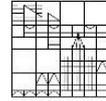
The responsible institution as per the General Data Protection Regulation (GDPR), other national data protection laws of the member states as well as additional data protection regulation is the:

*University of Konstanz
represented by its rector, Prof. Kerstin Krieglstein
Universitätsstraße 10
D 78464 Konstanz*

Responsible for contents of the conference website for the GAA conference in 2019 is:

*Professor Thomas Kirsch
Phone: 07531 88 2093
E-mail: thomas.kirsch@uni-konstanz.de*

Website: <https://www.soziologie.uni-konstanz.de/kirsch/team/prof-dr-thomas-g-kirsch/>



III. General Information on Data Processing

1. Description and scope of personal data processing

In principle, we process personal data of our users only to the extent that is necessary to provide a functional website for our contents and services. As a rule, processing of our users' personal data is only carried out with the user's consent. An exception applies in those cases where prior consent cannot be obtained for valid reasons and processing of the data is permitted by legal provisions.

2. Legal basis for the processing of personal data

The legal basis is Article 6 (1). lit e) in connection with Article 3 of the EU General Data Protection Regulation (GDPR) in connection with § 4 Landesdatenschutzgesetz (LDSG, law for the protection of personal data) in the version coming into effect on 6 June 2018.

Where we obtain consent from the data subject for the processing of personal data, Article 6 (1) lit. a) GDPR serves as the legal basis.

3. Data erasure and storage period

The personal data of the data subject hosted at Converia will be blocked three months after the conference “The end of negotiations?” of the German Anthropological Association, on 2 January 2020, and completely erased 12 months after on 2 October 2020.

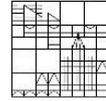
The programme of the conference, containing names and affiliation of speakers, will continue to be available on the conference website.

Data may be stored for longer periods, if this has been provided for by the European or national legislator in EU regulations, laws or other provisions to which the controller is subject. The data will also be blocked or erased if a storage period specified in any of the aforementioned legislation expires.

IV. Notes on Order Processing

This website uses the Converia conference management software, which is provided by Lombego Systems GmbH. Lombego Systems GmbH hosts the software and provides additional services such as software maintenance and support for the organiser. Additionally, Lombego Systems GmbH offers the handling of payment processing for the organiser. This means that Lombego Systems GmbH may come into contact with personal data stored in the software when carrying out this work and must therefore be regarded as a processor.

A contract has been concluded with Lombego Systems GmbH for order processing in accordance with Article 28 of the GDPR. (For company information, see the IX, List of Processors.



V. Providing Access to the Website and Creation of Log Files

1. Description and scope of data processing

Each time our website is visited, our system automatically collects data and information from the accessing computer's system.

The following data is collected:

- Information on the browser type and version used
- The user's operating system
- The user's internet service provider
- The user's IP address
- Date and time of access

2. Legal basis for data processing

The legal basis for the temporary storage of data and log files is Article 6 (1) lit e) in connection with Article 3 GDPR in connection with § 4 Landesdatenschutzgesetz (LDSG, law for the protection of personal data) in the version coming into effect on 6 June 2018.

3. Purpose of data processing

The temporary storage of the IP address by the system is necessary to enable the website to be delivered to the user's computer. For this purpose, the user's IP address must be stored for the duration of the session.

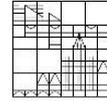
This data is stored in log files to ensure the functionality of the website. We also use the data to optimise the website and to ensure the security of our information technology systems. Data collected in this context is not analysed for marketing purposes.

4. Storage period

The data will be erased as soon as it is no longer required to achieve the purpose for which it was collected. If data is collected for the provision of the website, this is the case when the respective session has ended.

Information regarding the IP address is deleted after two weeks so that any other data collected in the process can no longer be associated with a particular person.

The anonymized information is used for statistical purposes in order to continually improve the quality of the web services provided.



VI. Use of Cookies

1. Description and scope of data processing

Our website uses cookies. Cookies are text files that are stored in or by the web browser on the user's computer system. When a user calls up a website, a cookie can be stored on the user's operating system. This cookie contains a distinct character sequence that allows unambiguous identification of the browser when the website is called up again.

On this website we only use type 1 cookies (see 3.)

We classify cookies into the following categories:

- **Necessary cookies (type 1)**
These cookies are essential for websites and their functions to work properly. Without these cookies, services such as the registration of participants cannot be provided.
- **Functional cookies (type 2)**
These cookies make it possible to improve the convenience and performance of websites and to provide various functions. For example, language settings can be stored in functional cookies.
- **Performance cookies (type 3)**
These cookies collect information about how you use websites. For example, performance cookies help us to identify particularly popular areas of our internet presence. In this way, we can adapt the content of our websites more specifically to your needs and thereby improve what we offer you. No personal data is stored in these cookies. Further details on how the information is collected and analysed can be found in the section "Analysis of usage data".
- **Third-party cookies (type 4)**
These cookies are installed by third parties, e.g. social networks. Their main purpose is to integrate social media content on our site, such as social plugins. Information about how we use social plugins can be found in the "Social Plugins" section of the privacy statement.

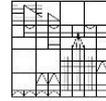
2. Legal basis for data processing

The legal basis for storing logfiles is Article 6 (1) lit e) in connection with Article 3 GDPR in connection with § 4 Landesdatenschutzgesetz (LDSG, law for the protection of personal data) in the version coming into effect on 6 June 2018.

3. Purpose of data processing

We use the following cookies on our websites:

Cookie name	Purpose	Type
PHPSESSID	Identification of a user session	1
Converia_SID	Identification of a front-end user	1



4. Storage period, possibility of objection and deletion

Cookies are stored on the user's computer and transmitted from there to our website. This means that you as user have full control over the use of cookies. By changing the settings in your internet browser, you can deactivate or restrict the transmission of cookies. Cookies that have already been stored can be deleted at any time. This can also be effected automatically. If cookies are deactivated for our website, it may no longer be possible to use all of the website's functions in full.

VII. Registration & Use of the Functions of the Conference Management Software

1. Description and scope of data processing

The conference management software offers users the possibility to register by entering personal data. The data is entered into an input mask and then transmitted to us and stored.

Mandatory information is requested during registration. This information must be entered completely and accurately. If this is not the case, the registration will be rejected.

The following data is collected and stored during the registration process and use of the software functions:

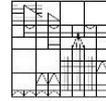
- Access data (user name, password)
- Name and address details
- E-mail address
- Shopping basket data
- Billing information
- Information on student enrollment (if applicable)
- Information on membership in the German Anthropological Association or another WCAA organization (if applicable)

2. Payment processing

Two payment options (invoice/bank transfer and credit card) are available for payment processing when participants register for an event. Sensitive payment information is not stored in the conference management system itself. For this purpose, specially certified payment service providers are employed, who perform the data processing and storage. The user is led directly to the website of the respective provider. Further information on data protection can be found on the websites of the respective service provider.

The following data is collected for payment processing:

- selected mode of payment
- invoice amount
- amounts paid



- billing data

3. Legal basis for data processing

The legal basis for the processing of the payment data is Article 6 (1) lit. a) GDPR, provided the user's consent has been obtained.

If registration serves the fulfilment of a contract to which the user is a party or the implementation of pre-contractual measures, the additional legal basis for processing of the data is Article 6 (1) lit. b) of the GDPR.

4. Purpose of data processing

A registration of the user is necessary for the fulfilment of a contract with the user or for the implementation of pre-contractual measures.

5. Storage period

The data will be deleted as soon as it is no longer required to achieve the purpose for which they were collected, i.e. the data is deactivated on 2 January 2020 (three months after the end of the conference) and completely erased on 2 October 2020 (12 months after the end of the conference).

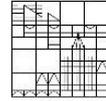
6. Possibility of objection and deletion

As a user you have the possibility to delete the access data at any time. You can change the data stored about you at any time. For this purpose, please contact the controller by e-mail or telephone (see information above).

If the data is required to fulfil a contract or to carry out pre-contractual measures, a premature deletion of this data is only possible to the extent that contractual or legal obligations do not preclude deletion.

VIII. Rights of the Parties Involved

- In accordance with Article 15 GDPR, you have the right to request information from the University of Konstanz about any data it saves that is related to your person and/or to have incorrect data corrected as per Article 16 GDPR.
- You also have the right to demand that your data be deleted (Article 17 GDPR) or that the processing and use thereof be restricted (Article 18 GDPR), as well as to object to the processing and use of your data (Article 21 GDPR).
- If you raise an objection while in a contractual relationship with the university, it may no longer be possible to fulfil the contract.



- You can withdraw your consent regarding the processing and use of your data at any time. The fact that all data processed between the point in time that consent was given and it being withdrawn was processed lawfully remains untouched (Article 13 GDPR).
- To better understand and exercise your rights, please contact our data protection officer by emailing datenschutzbeauftragter@uni-konstanz.de.
- You also have the right to file a complaint with the regulating authority if you believe that the processing and use of your personal data is in violation of the law (Article 77 GDPR). The responsible contact person at the regulating authority is the Landesbeauftragter für den Datenschutz und die Informationsfreiheit Baden-Württemberg (state commissioner for data protection and the freedom of information in Baden-Württemberg) (<https://www.baden-wuerttemberg.datenschutz.de>).

IX List of Processors

Lombego Systems GmbH
Kaufstr. 2-4
D-99423 Weimar

Type of processing:

- Hosting and operation of the Converia conference management software
- Maintenance and support
- Payment processing